

LOCAL AUTHORITY GOVERNOR APPLICATION FORM

Please complete all pages of this application form and submit it to the Governor Support Service preferably by email to governor.support@derbyshire.gov.uk or by post to Governor Support Service, Derbyshire County Council, County Hall, Matlock, Derbyshire DE4 3AG

Name:	
Address:	
Email address:	
Phone number(s):	

**I am interested in governor vacancies in any of the following areas/types of school
(please tick all that apply):**

LOCATION		TYPE OF SCHOOL	
Amber Valley		Nursery (3 – 5 years)	
Bolsover		Infant (5 – 7 years)	
Chesterfield		Junior (7 -11 years)	
Derbyshire Dales		Primary (5 – 11 years)	
Erewash		Secondary (11+ years)	
High Peak		Special	
North East Derbyshire		My preferred school is (please state)	
South Derbyshire			
Radius from home in miles			

PLEASE ONLY COMPLETE PART A OF THE APPLICATION FORM

OR

I am currently a local authority governor and am applying for re-nomination at (please insert school name):

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PLEASE ONLY COMPLETE PART B OF THE APPLICATION FORM

What is the role of a local authority governor?

Governing boards include representatives of school staff, the local authority, parents and members of the community. Despite representing different groups, all governors have exactly the same role and voting rights. Some categories of governors are elected by the groups they represent and others are appointed by the governing board. Local authority governors are nominated by the local authority and appointed by the governing board, according to criteria set by the governing board. The process for the appointment of local authority governors has recently been revised and can be found on the link below:

All governors contribute to the work of the governing board in raising standards of achievement for all pupils. This involves fulfilling their three core functions which are:

1. Ensuring clarity of vision, ethos and strategic direction
2. Holding the executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff; and
3. Overseeing the financial performance of the school and making sure its money is well spent, including the pupil premium

(Governance Handbook, March 2019, Ofsted Inspection Handbook, September 2021)

Governors are volunteers who need a strong commitment to the role and to improving outcomes for children, the inquisitiveness to question and analyse, and the willingness to learn. Governors must govern in the best interest of pupils. Governors do not manage a school day-to-day but are required to oversee its long-term development.

The average time commitment is 10-15 hours per term. This includes meetings, background reading and school visits. School governors are like magistrates or members of a jury and therefore have a right to reasonable time off work for their public duties (this may be unpaid). Check with your H.R. department for your company's policy. Governors need good interpersonal skills, appropriate levels of literacy in English (unless a board is prepared to make special arrangements), and sufficient numeracy skills to understand basic data.

All governors are expected to follow a code of conduct and contribute to effective governance by following the key principles and competencies identified in the DfE competency framework (2017).

[A competency framework for governance \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/publications/a-competency-framework-for-governance)

What happens next?

The Governor Support Service will contact you when a vacancy has been identified which matches your stated preferences. If there is insufficient information in your form, you may be contacted again by the Governor Support Service or the local Elected Member.

The Governor Support Service will seek nomination by the local authority. Once nominated, you will be contacted by the governing board with a view to their appointing you.

Please contact Governor Support if you have any queries:

governor.support@derbyshire.gov.uk or visit the following website for more information:
http://www.derbyshire.gov.uk/education/school_governors/default.asp

APPLICATION FORM PART A (for new LA governors only)

Please complete the boxes below with any details about your experience, knowledge, skills and attributes (this could include professional expertise, community involvement, voluntary work etc). There are some prompts in each section, but please don't feel that you have to complete every one if you don't think they apply to you. Add any additional information you think is applicable under 'Other...'

Why are you interested in becoming a local authority governor?

(If this is at a specific school, then please expand on how your experience, knowledge, skills and attributes match those required by the governing board in that school)

What would you bring to the role?

1. Experience

- *Previous governor roles*
- *Strategic leadership*
- *Financial management*
- *Health and safety*
- *Project management*
- *Human resources*
- *Change management*
- *Other*

2. Knowledge

- *Local community*
- *Current educational agendas*
- *Statutory regulations*
- *Appraisal systems*
- *Ofsted inspection*
- *Other*

3. Skills

- *Communication / Inter-personal*
- *Data analysis*
- *IT*
- *Marketing / PR*
- *Coaching / Mentoring*
- *Other*

4. Attributes

- *Commitment*
- *Professionalism*
- *Creativity*
- *Approachability*
- *Collaboration*
- *Other*

I have read the circumstances in which a person is qualified for or disqualified from holding office as a governor, as set out in The School Governance (Constitution) (England) Regulations 2012 and sent to me with this form and confirm that I am not disqualified. I agree to the information provided in this application form being disclosed to the governing board of the school where I am applying to be the local authority governor.

Signature:	
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Date:	
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APPLICATION FORM PART B (for existing LA governors only)

Thank you for your previous service as a local authority governor. If you wish to re-apply for a further term of office at your existing school or another school, we still require you to submit an application form, but have modified it with slightly different headings.

Please complete the boxes below with any details about your experience, knowledge, skills and attributes (this could include professional expertise, community involvement, voluntary work etc). There are some examples in each section, but please don't feel that you have to mention every one if you don't think they apply to you. Add any additional information you think is applicable under 'Other...'

Why are you interested in continuing to be a local authority governor?

(If this is at your current school, then please expand on how your experience, knowledge, skills and attributes match those required by the governing board at this time)

What relevant experience, knowledge and/or skills have you gained during your time as a local authority governor?

(eg Strategic, financial, HR, project management, IT, curriculum, safeguarding, change management, communication, health and safety, legal, appraisal, community involvement, Ofsted inspection, data analysis, marketing, coaching/mentoring)

Experience

Knowledge

Skills

**What attributes will you bring to enhance the work of the governing board in the future?
(eg commitment, professionalism, creativity, approachability, collaboration, inter-personal)**

Attributes

Any other information you think will be helpful

I have read the circumstances in which a person is qualified for or disqualified from holding office as a governor, as set out in The School Governance (Constitution) (England) Regulations 2012 and sent to me with this form and confirm that I am not disqualified. I agree to the information provided in this application form being disclosed to the governing board of the school where I am applying to be the local authority governor.

Signature:

Date:

MONITORING FORM

As we monitor our governor recruitment procedures, we should be grateful if you would complete the form below. Completion of this form is not compulsory.

Ethnicity

☐	White British
☐	White Irish
☐	Other White Background
☐	White + Black Caribbean
☐	White + Black African
☐	White + Asian
☐	Other Mixed Background
☐	Indian
☐	Pakistani
☐	Bangladeshi
☐	Other Asian Background
☐	Black Caribbean
☐	Black African
☐	Other Black Background
☐	Chinese
☐	Any Other or not known

Disability

Do you have a long-term illness, health problem or disability that limits your day to day activities?

☐	Yes
☐	No

Age

☐	18 - 20
☐	21 - 29
☐	30 - 39
☐	40 - 49
☐	50 - 59
☐	60+

Gender

☐	Male
☐	Female

Media Source

Please indicate where you saw an advert for governor recruitment

Thank you for completing this form